

Instructions Non-Payment of Dues

- ▶ Please refer to the Grand Lodge Constitution ARTICLE VII, Section 1.7.27 for information on Non-Payment of Dues and Assessments.
- ▶ After notice has been given to the member and no payment has been received, a documented investigation of the situation and the circumstances for it should be presented at the Grand Lodge office.
- ▶ Upon receiving the form and any accompanying documentation at the Grand Lodge office, it will be recorded and forwarded to the District Deputy Grand Master for his recommendations.
- ▶ After the package is returned, it will be presented to the Most Worshipful Grand Master. He will approve or reject the request and the lodge will be notified of the decision.

What needs to be included for a complete request:

1. A complete (including all lodge representative signatures) NPD Form.
2. If the Brother was not personally interviewed by a lodge investigator and could only be contacted by mail, in the case of individuals not within the state, then a Return Receipt Delivered verification card **must** to be attached.
3. Copies of correspondence from the Brother in question that can substantiate the request for being dropped.