



# Masonic Grand Lodge of Rhode Island

August 11, 2018

## Procedures for Applying for a Community Betterment Matching Grant

As stated in the Program's Policy Statement, there are no fixed rules or criteria for receiving this grant. However, most of the eight criteria listed must be met to some degree to improve the likelihood of approval.

### 1. Prepare the application

The first step in the approval process would be for each lodge to prepare the application for the grant. A completed form is critical. In filling out the application, please be specific. Address as many of the guidelines as possible, even if the project does not meet a certain guideline. We hope the approval of these grants will be straightforward so that the Lodge is not held up in the actual execution of the project. If a round of questions is required because information is missing, then the approval of the grant may be delayed.

### 2. Submit the application to the Grand Lodge Charities Board

Once the application is received by Grand Lodge then a three person sub-committee will review the application. They will present any applications recommended for approval to the next Grand Lodge Charities Board meeting for its final approval. Once approved, the Lodge Secretary will be notified and the project can begin!

### 3. Submit your results

Once the project is completed the Lodge should simply send a document describing the project's results as compared to the approved plan. Variations between plan and result are unavoidable and expected. This will be reviewed by the three person sub-committee. As long as the essential aspects of the project are met the Grand Lodge Charities Board will prepare a check payable to the beneficiary and send it to the Lodge Secretary. The Lodge can then present it to the beneficiary as they see fit.